





Knowledgebase > Desktop Computing and Printing > Support > Hardware Services: How to drop off and pick up equipment

Hardware Services: How to drop off and pick up equipment

Suzie Nacar - 2024-07-15 - Comments (0) - Support

Using the 200 Dyer St. Parking and On-Site Calendar


- Use the [Dyer Street On-Site Calendar](#) to schedule yourself to come to **200 Dyer** during our hours of operation.



BROWN
Computing &
Information Services

Computer Service

200 Dyer On-Site Scheduling.

 30 min

Service and Repair is now located at 200 Dyer Street.


You can use this calendar to schedule appointments for repair Pick-up and Drop-off as well as coordinate equipment exchanges.

[More on parking at Dyer Street and access.](#)

Select a Date & Time

February 2021 < >

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

 Eastern Time - US & Canada (6:53am) ▾


- Click on a date you want to look at, and all available times will be visible on the right hand side of the page

Select a Date & Time

February 2021 < > Monday, February 22

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Eastern Time - US & Canada (6:54am) ▾

 Troubleshoot

10:00am

10:30am

11:00am

11:30am

12:00pm

12:30pm

1:00pm

1:30pm

2:00pm

- After you have selected a time that works for you,

Click: Confirm

> Monday, February 22

10:00am

Confirm

- Fill out the appropriate information to help provide a zero touch exchange with on-site staff.
(Ticket number, Equipment order information)

Click: Schedule Event

You'll receive a confirmation email once you're complete

Confirmed

You are scheduled with Computer Service.

● **200 Dyer On-Site Scheduling.**

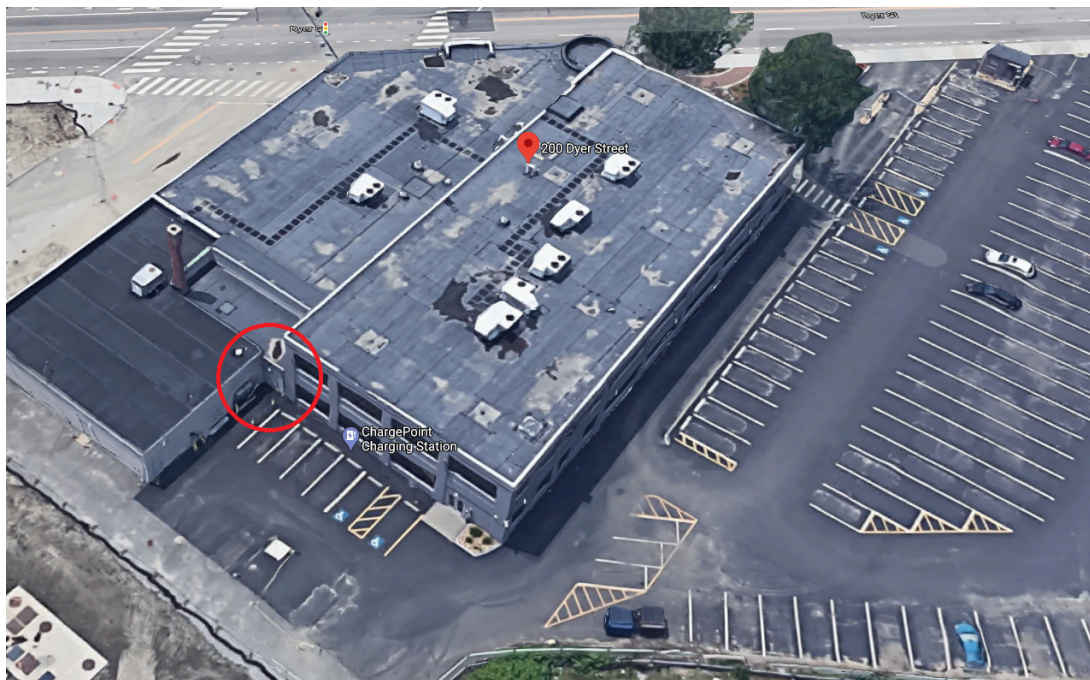
📅 **10:00am - 10:30am, Monday, February 22, 2021**

🌐 **Eastern Time - US & Canada**

A calendar invitation has been sent to your email address.

Parking at 200 Dyer:

As of Sept 16, 2020, you must take a ticket to enter the lot. There is a 15 minute grace period, before there is a fee.



Parking FAQ:

Q: Do I have to pay for parking at 200 Dyer St?

A: Yes, after 15 minutes

Q: How can we access the parking lot with the arm down?

A: There is a button that can be pressed to get a parking ticket to access the lot.

Q: How long can I park in the lot with the ticket?

A: The ticket offers a 15 minute grace period to leave the lot.

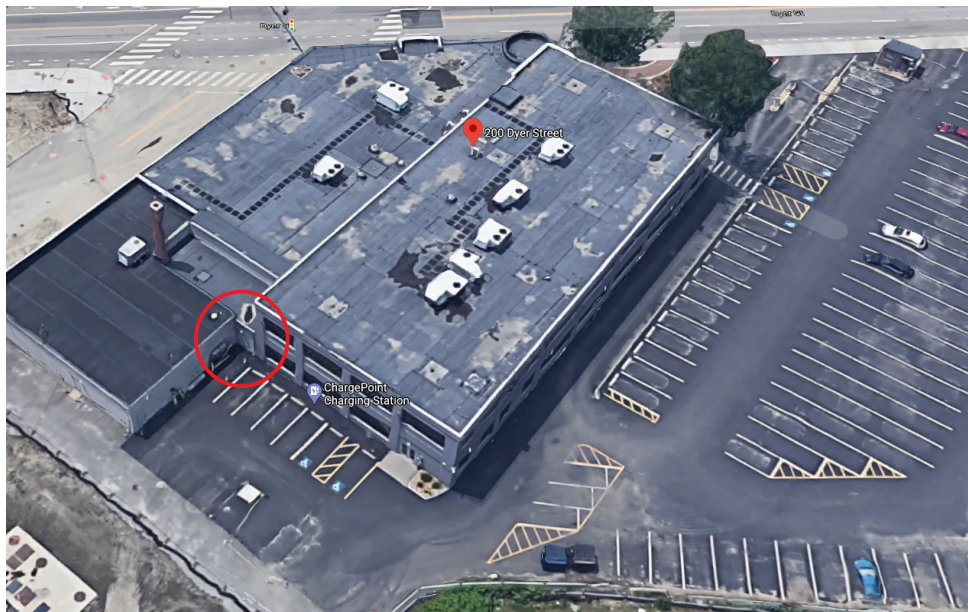
Q: What if I am going to be in the building for more than 15 minutes?

A: You could use alternative on-street parking.

Equipment deliveries and pick-up:

Deliveries and parcel pick up can be done at the receiving doors at the rear of the building.

Ring the buzzer next to the door and a staff member will grant access or meet you at the door. See images below of the receiving doors, signage and buzzer.





Sorry, the sign is incredibly small.



