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## Edit a Page or News Item

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After you log in, you have two ways of getting to the content you wish to edit.

### **If the content you wish to edit is published and 'live' on your site**

Simply go to that page on your website. Click the Edit tab, and you will see the edit screen where you can change the title, content and other settings.

### **If the content you want to edit is unpublished**

You must access it via [the content list](#), found in the Admin Menu as Content Management/Content. The list will provide you a direct link to edit the content.