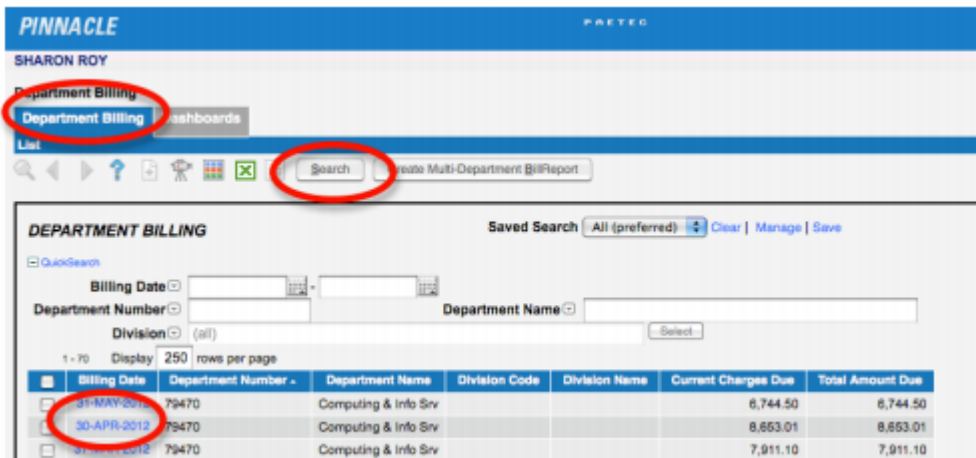


## View Non-Usage Charges for a Department

Stephanie Obodda - 2024-07-03 - Comments (0) - Pinnacle

1. To view your department's Non-Usage Charges, click on the Department Billing tab.
2. Click Search or enter your search criteria.
3. Select the bill you want to review from the list.

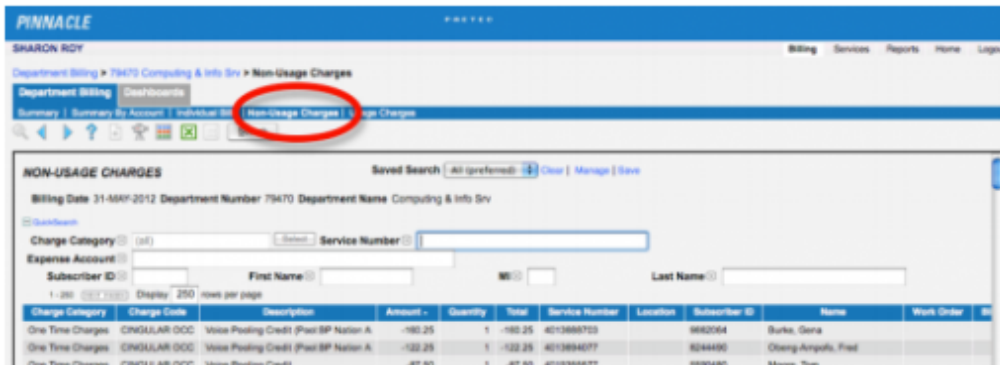


**DEPARTMENT BILLING**

Department Number: 79470  
 Department Name: Computing & Info Srv  
 Division: (all)

Billing Date	Department Number	Department Name	Division Code	Division Name	Current Charges Due	Total Amount Due
31-MAY-2012	79470	Computing & Info Srv			6,744.50	6,744.50
30-APR-2012	79470	Computing & Info Srv			8,653.01	8,653.01
31-MAY-2012	79470	Computing & Info Srv			7,911.10	7,911.10

4. Click Non-Usage Charges.
5. You can sort the data by clicking on any column heading. The "Charge Code" will define what type of charge it is (i.e. cellular, conferencing, mail services, etc.).



**NON-USAGE CHARGES**

Billing Date: 31-MAY-2012  
 Department Number: 79470  
 Department Name: Computing & Info Srv

Charge Category	Charge Code	Description	Amount	Quantity	Total	Service Number	Location	Subscriber ID	Name	Work Order
One Time Charges	CINGULAR OCC	Voice Pooling Credit (Past SP Nation A	-182.25	1	-182.25	4013668703		862064	Burke, Gene	
One Time Charges	CINGULAR OCC	Voice Pooling Credit (Past SP Nation A	-122.25	1	-122.25	4013694077		8244490	Olson, Angela, Fred	
One Time Charges	CINGULAR OCC	Voice Pooling Credit	-87.50	1	-87.50	4019355577		3290480	Moore, Tom	