

Knowledgebase > Business Systems > Pinnacle > View Individual Bills in Pinnacle

View Individual Bills in Pinnacle

Stephanie Obodda - 2025-06-02 - Comments (0) - Pinnacle

 Click on Individual Bills and click Search (or enter criteria) to view totals for each location, person, or extension. Click on Subscriber ID to view the details for each.

INNACLE						
ARON ROY						
partment Billing	> 79470 Computing & Info Srv 3	Individual Bills				
Department Bill	ng Deshboarde					
ummary Summ	ury By Account Individual Bills	-Usage Charges Usa	ge Charges			
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Billing Date 31 Subscriber ID 1-250 CE Subscriber ID 5143402	I-MAY-2012 Department Numb First Name Tisst Name Name 1 David Conf Room 169 Angel (CAP) 169 Angel 206	er 79470 Department Na age Subscriber Group Administrative Administrative Administrative	Cost Center	& Info Srv ame Current Charges 0.00 0.00 0.00 0.00	Total Amount Due 0.00 0.00 0.00	Payment Due Date 01-JUN-2012 01-JUN-2012 01-JUN-2012
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2. You can change the sort order by clicking on the top of the any column.

PINNACLI	E	-							
SHARON ROY					Billing	Services	Reports	Home	Logout
Department Bill	ing > 79470 Computing & Info :	Srv > Individual Bills							
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3. To search for an individual by name, enter the name into the search criteria fields and click Search.

PINNACLE						
SHARON ROY						
Department Billin Department Billin	ng > 79470 Computing & Info Srv Illing Deshboards	> Individual Bills				
Summary Sum	enary By Account Individual Bills	Non-Usage Charges Usa	ge Charges			
INDIVIDUAL	BILLS		Saved Search		Clear Manage Sa	DVD
Billing Date Subscriber	31-MAY-2012 Department Num ID First Name	ber 79470 Department Na	Last N	& Info orv am 🕞 Wynn		
1-250 🔅	Display 250 rows per	page		-		
Subscriber ID	Name -	Subscriber Group	Cost Center	Current Charges	Total Amount Due	Payment Due Date
5143402	1 Davol Conf Room	Administrative		0.00	0.00	01-JUN-2012
8428248	169 Angell (CAP)	Administrative		0.00	0.00	01-JUN-2012
1304234	169 Angell 206	Administrative		0.00	0.00	01-JUN-2012
4207380	199 Annell Conf Rep 2	Autoministen lives		9.74	9.74	01.1131.0010

4. Click on Subscriber ID to open the record.

PINNACLE										
SHARON ROY										
Department Billing Department Billing Summary Summ	> 79470 Computing & Info S Ing Dashboards nary By Account Individual B	irv > Individual Bills Ills Non-Usage Char Search	ges Usage Ch	3:706						
INDIVIDUAL Billing Date 3 Subscriber II	BILLS 1-MAY-2012 Department Nu DO First Name play 250 rows per page	imber 79470 Depart	tment Name C	Saved Search	ynn	iear Manage Save				
Subscriber ID	Name -	Subscriber Group	Cost Center	Current Charges	Total Amount Due	Payment Due Date				
2434013	Wynne ACD Phone, Denise	Administrative		0.00	0.00	01-JUN-2012				
6210508	Wynne VOIP ACD, Denise	Administrative		0.00	0.00	01-JUN-2012				
9570718	Wynne's Modern, Denise	Administrative		0.00	0.00	01-JUN-2012				
4100310	Wynne, Denise	Administrative		71.50	71.50	01-JUN-2012				

5. Notice that you can view the Individual Bill Summary, Non-Usage Charges,

and Usage Charges by clicking on the horizontal menu under Department Billing.



View Individual Non-Usage Charges

Click on Non-Usage Charges to see all plan and data fees, taxes, and surcharges. The breadcrumbs will help you to keep track of where you are and navigate between screens.

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PINNACLE												
HARON ROY								Billing	Services	Reports	Home	Lop
epartment Billing # 75	470 Computing &	nto Sey & Individual Dills &	Norme, Danise > Nami	Unape								
Department	The state of the s											
in the law	110											
		(Search)										
NON-USAGE CH	ARGES		Saved Search	All (pre	damed.	Clear Manage Save						1
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(Classificant)												
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Expense Account	3											
1-15 (1011 1010	Display 15 m	ws per page										
Charge Category -	Charge Dode	Description	Amount G	usedBy	144	Bervice Number	Location Work Order	BEI Note	Experies	Account N	-	
One Time Charges	ONGULAR	Voice Plan	0.00	1	0.00	4013694271			234470		_	
One Time Charges	ONGULARAIR	Airtime Usage	0.00	1	0.00	4013894271			254470			
One Time Charges	ONGULAR DAT	Data Usage	0.00	1	0.00	4013694271			234470			
One Time Charges	CNOULAR EQU	Equipment Charges	0.00	1	0.00	4013694271			234470			
One Time Charges	ONGULAR FEA	Data Features	-29.10	1.1	29.10	4013694271			254470			
One Time Charges	CINGULAR FEA	Data Features	65.00	1	65.00	4013694271			234470			
day Tree Charges	COMPANY AND ADDRESS.	Manager Street Street	0.00		-	AND A DECK AND A DECK			224422			

View Individual Usage Charges

Click on Usage to see a listing of calls made and costs.

PINNACLE										
SHARON ROY						Bling	Services	Reports	Home	Logovi
Department Billing > 79471	Computing & Info Sev #	Industrial	Bills > Wynne, Den	ter > Usage						
Department Billing										
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USAGE			84	ved Search All (preferred) - B Cour Manage	1.5000					0
Billing Date	31-6647-2012	Eing Cycl	Administrative							
Gurrent Charges Due	Denise Wynne Bai 71.50 Total A	nount Du	2 4100310 Uk	er Defined ID 010030127 Payment Due 1-JUN-2012 Invoice Number 38	13460					
Routen										
Service Number 3	4				Lecation ©					-
Account Number 10										
1-78 Display 11	50 rows per page									
Connect Date -	Service Humber Units	• UOM	Usage Subtype	Usage Detail	Amount Billed	Location		Experi	ee Accour	•
18-APR-2012 12:14:00	4013694271 01	0 min.	Cingular	4013694271 to 4013387589 (PROVIDENCE, RI)	0.00			234470		
18-APR-2012 17:46:00	4013694271 0.0	0 min.	Crigular	4013804271 to 4018639000 (PROVIDENCE, RI)	0.00			234470		
17-APR-2012 12:15:00	4013694271 0.0	a min.	Cingular	4013694271 to 4017372173 (WRRWICK, RJ)	0.00			234470		
23-APR-2012 12:33:00	4013694271 0.0	a min.	Cingular	4013694271 to 4017372173 (WARWICK, RI)	0.00			234470		
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