



BROWN OIT IT Service Center

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View Another Person's Calendar in Google Calendar

Stephanie Obodda - 2021-10-16 - 0 Comments - in Google Calendar

If you would like to view someone else's Google Calendar, type their email address in the "add a coworker's calendar" box under "Other Calendars".

Google Support Article: [Add a friend's calendar](#)

When planning a meeting, an even easier way to see availability is to click the Find a Time tab on the event editing page. This will show you the schedules of all meeting guests.

Untitled event

7/1/2014

9:30am

to

10:30am

All day Repeat...

Event details

Find a time



Tags

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