

Using Google Assignments in Canvas

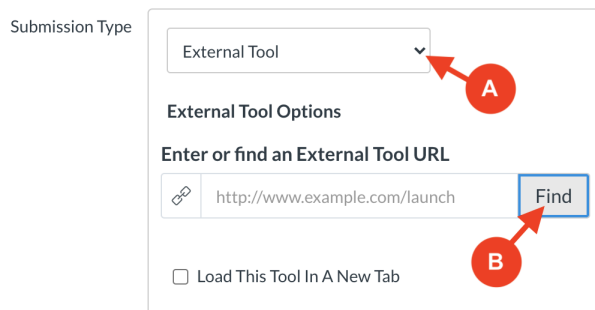
Melissa Kane - 2023-07-11 - Comments (0) - Designing and Building Your Course

Google Assignments is an external tool within Canvas Assignments that allows you to distribute, review, and grade student work with **G Suite for Education**. With Assignments, you can virtually assign and collect any file type, including Google Docs and Microsoft Word files. You can also attach assignment files that will automatically distribute a personalized copy for each student. Each distributed copy will be labeled with a student's name and organized in a Drive folder. Finally, grades from Google Assignments will also save to Canvas Grades.

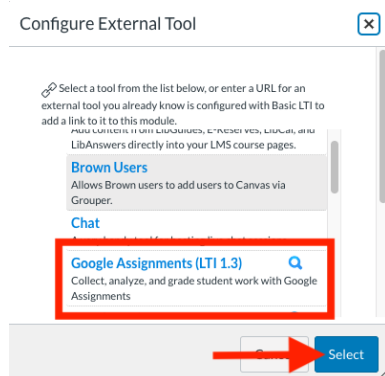
Note: users listed with the Instructor or TA permissions within a Canvas site will be able to review and grade a Google Assignment.

Activating a Google Assignment in Canvas

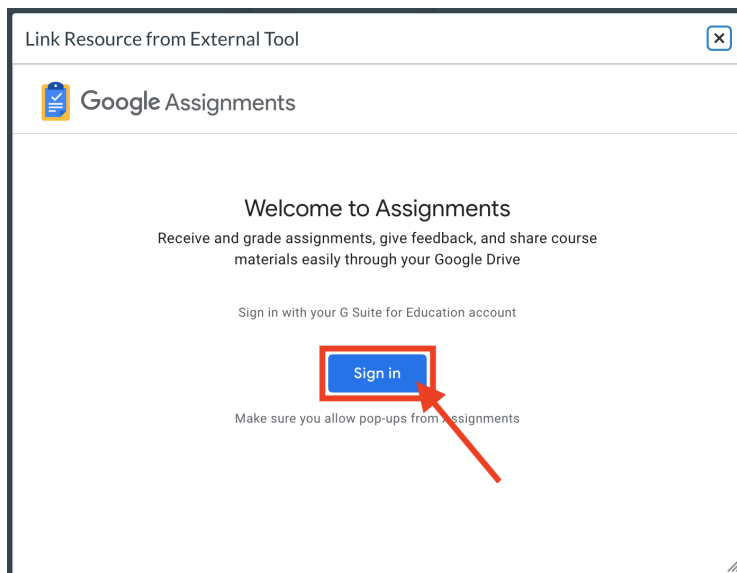
1. Create a new [Canvas Assignment](#)
2. Within the Submission field, select **External Tool (A)** and then click **Find (B)**.



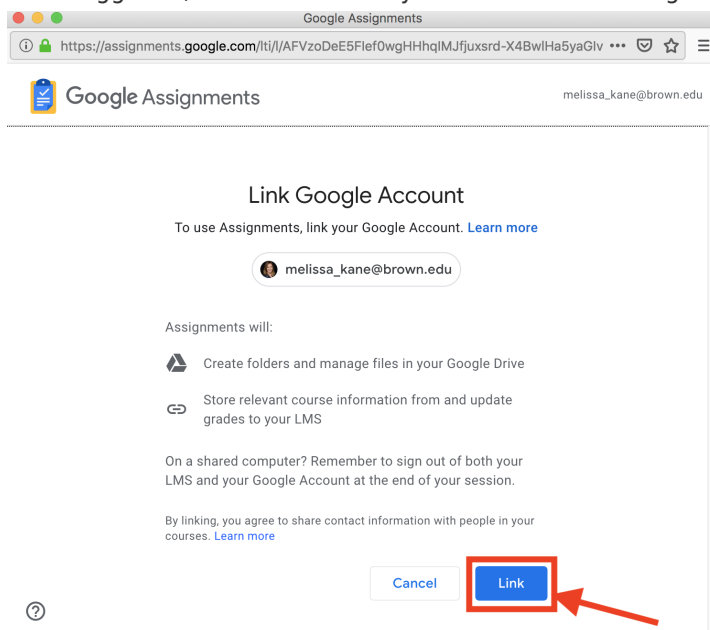
3. From the list, click on **Google Assignments (LTI 1.3)**, then click **Select**.



4. Sign in using your Brown Gmail credentials.



5. Once logged in, click **Link** to link your account with Google Assignments.



6. Adjust your desired settings for your Assignment, including: (A) Check for originality; (B) Attach template file that will create a copy for each student; (C) Total Points; (D) Due Dates; (E) Rubric. Then, click **Create**.

The screenshot shows the 'Create a Google assignment' form in a web browser. The form has several sections: 'Check plagiarism (originality)' with a toggle switch (labeled A), 'Files' with an 'Attach' button (labeled B), 'Total points' set to 100 (labeled C), 'Due date' set to 'No due date' (labeled D), and 'Rubric' set to 'No rubric' with a plus icon (labeled E). At the bottom right, there are 'Cancel' and 'Create' buttons, with the 'Create' button highlighted by a red box and an arrow.

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7. When you are redirected to the **Configure External Tool** window, click **Select**.

The screenshot shows the 'Configure External Tool' window. It contains a list of tools: 'Brown Users', 'Chat', and 'Google Assignments (LTI 1.3)'. The 'Google Assignments (LTI 1.3)' tool is highlighted with a blue background. At the bottom right, there are 'Cancel' and 'Select' buttons, with the 'Select' button highlighted by a red box.

For Instructors:

- [Attach template files to Assignments](#)
- [Create or reuse a rubric for an assignment](#)
- [Originality reports](#)
- [How instructors and students share files](#)
- [Open and review assignments](#)
- [Give feedback on assignments](#)
- [View an originality report](#)
- [Grade with a rubric](#)
- [Grade and return an assignment](#)

- [Originality reports and privacy](#)
- [Troubleshooting](#)

For Students:

- [Open an Assignment](#)
- [Start, revise and submit assignments](#)
- [Check your work with rubrics](#)
- [Run an originality check on your work](#)
- [Read an originality report on your work](#)
- [See returned assignments](#)
- [How instructors and students share files](#)
- [Originality reports and privacy](#)
- [Troubleshooting](#)