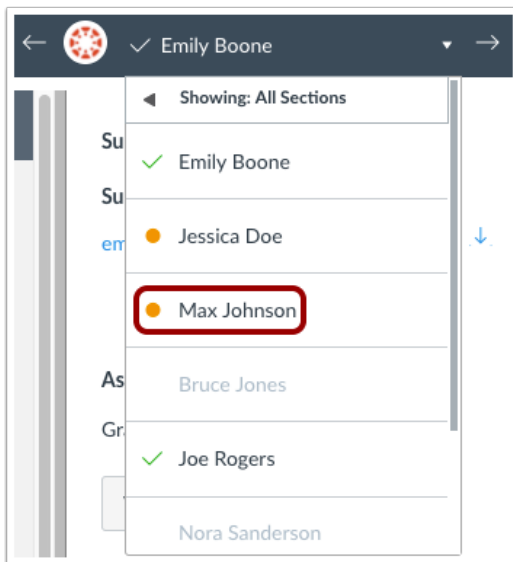


Using a Rubric to Grade Submissions in Speedgrader

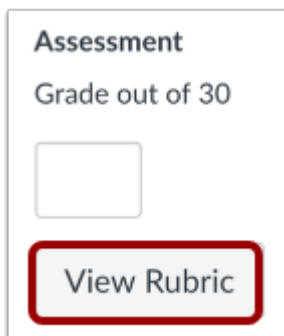
Claire Streckenbach - 2023-07-26 - Comments (0) - Grading

Note: If you have added a rubric to an assignment, you can assess the [rubric](#) in **SpeedGrader**

1. [Open SpeedGrader](#) from any assignment, graded discussion, or quiz.
2. Open student submission



3. Click the *View Rubric* button



4. To view the entire rubric window, you may need to scroll both vertically and horizontally. To resize the rubric window, *click and drag* the sizing column horizontally.
5. Complete the rubric

Writing Prompt Rubric			
Criteria	Ratings		Pts
Follows Instructions	5 pts Full Marks	3 pts Meets Expectations	0 pts No Marks
Correct Length	5 to >3 pts Full Marks	3 to >0 pts	0 pts No Marks
Grammar	5 to >3 pts Full Marks	3 to >0 pts Meets Expectations	0 pts No Marks
Writing Prompt Outcome	5 pts Exceeds Expectations	3 pts Meets Expectations	0 pts Does Not Meet Expectations
1.1.d	5 pts Exceeds Expectations	3 pts Meets Expectations	0 pts Does Not Meet Expectations
1.1.b	5 pts Exceeds Expectations	3 pts Meets Expectations	0 pts Does Not Meet Expectations
			Total Points: 26 out of 30

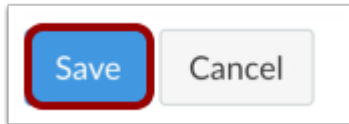
Save Cancel

- For each criterion, click the rating that applies to the student's submission [1]. The selected rating displays the rating value in the **Points** field [2]. If a criterion includes a range, clicking a rating selects the entire range and defaults to the highest value in the range [3].
- To select a different value within a range, type the value into the **Points** (pts) field [4]. You can manually enter points above the criterion maximum point value. Each criterion value adds to the student's total points [5].
- To deselect a rating and revert the point value assigned, click the rating

assigned [6].

- Outcomes may also be able to support additional points. If additional points on outcomes are not retained after the rubric is saved, this feature has not been enabled for your course.
- You can also add a comment for each rubric criterion by clicking the **Comment icon** [7].

6. Click the Save button



7. View score.

- If you set your rubric for grading, the rubric points will be automatically populated in the grade field. Otherwise, you can enter the grade from the rubric manually.

