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Send Course Emails from Alternative Address

Stephanie Obodda - 2017-07-24 - Comments (0) - Email

Send email to course lists from non-Brown email addresses using these instructions:

- 1. In your web browser, navigate to http://lists.brown.edu/sympa/ and log in by clicking on the "Brown Login" button on the top left.
- 2. Once you log in, you will see the course email lists available to you. Click the "admin" button next to your course email list.
- 3. To add an alternative email, click the "Manage Owners" link.

- Casual administration Manage owners: Allows you to add or delete list owners and moderators. Also includes basic list settings. Edit list config: Use it with care : it allows you to modify some of the list parameters. The list of the param
- 4. Add the alternative email by typing the email and name in the "Owner" field.

email address : myaltaddress@brown.edu
name : Josiah Carberry
private informations :
profile : normal
reception mode : mail 💠
visibility : noconceal 🛊

5. Click the "Update" button at the bottom of the page. You will now see a confirmation screen showing that your changes have been added. The added users will also appear in the list displayed on the page.

Comments (0)