



BROWN CIS IT Service Center

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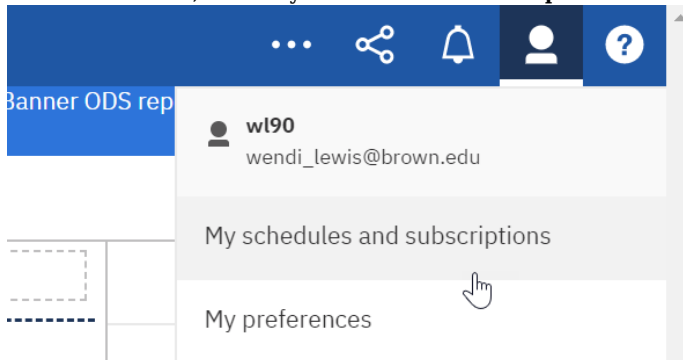
Rerun a Failed Cognos Analytics Report

Wendi Lewis - 2020-06-03 - [0 Comments](#) - in [Cognos Analytics](#)

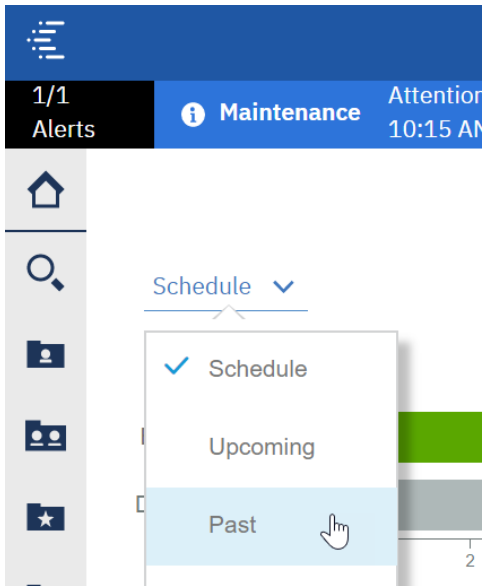
In **My schedules and subscriptions**, use the **Run once** feature to rerun a failed scheduled report when:

- You scheduled it during a [data refresh window](#).
- There was a Cognos Analytics outage, communicated by CIS, that has been resolved.

1. Log in to [Cognos Analytics](#).
2. From the user icon, select **My schedules and subscriptions**.



3. In the upper-right corner, from the **Schedule** drop-down menu, select **Past**.



4. To the far right of a failed report, click ... (More), and then select **Run once**.

Name	Request time	Run by	Status	
> ODS ETL Run History (Combine) for Tableau	6/3/2020 7:20 AM	wl90	Failed	<ul style="list-style-type: none"> Run once View versions Run details
> Report view of Codes and Descriptions	6/3/2020 9:57 AM	wl90	Failed	