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## Recording Zoom Meetings in Canvas

TJ Kalaitzidis - 2020-09-10 - Comments (0) - Zoom Recording & Transcription

### Set Auto-Recording

Instructors may wish to record Zoom classes and share these recordings with students to review at a later time. Enabling Zoom to auto-record in Canvas only takes a few simple steps. Videos are available to view after a modest processing period.

To set Zoom meetings to auto-record, the meeting creator (typically the course instructor) must check a box at the bottom of the meeting creation screen.

Video

Host  on  off  
Participant  on  off

Audio

Telephone  Computer Audio  Both

Meeting Options

Require meeting password

Enable join before host

Mute participants upon entry

Use Personal Meeting ID 4018637322

Enable waiting room

Record the meeting automatically  On the local computer  In the cloud

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Alternative Hosts

Example: john@company.com, peter@school.edu

Once enabled, all Zoom meetings will auto-record. Recordings start and end with the meeting itself.

### View Recordings

Once meetings have been recorded and processed, they will be accessible for viewing from the main Zoom page in Canvas. Click on the "Cloud Recordings" tab to view and watch recorded sessions.



Your current Time Zone is (GMT-04:00) Eastern Time (US and Canada). [↗](#)

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**Show my course recordings only**

<input type="checkbox"/>	Topic	ID	Start Time	File Size
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You do not have any recordings from on or before 03/14/2020.