



myBrown Portal FAQ

gillian bell - 2021-08-25 - Comments (0) - myBrown Portal

What is the myBrown Portal?

my.Brown.edu is your go-to digital destination for a highly personalized and engaging experience with Brown's information resources and services. The information on the myBrown portal is tailored to you as a member of the Brown community.

Our goal is to bring the systems you use every day into one cohesive workspace. Over the coming weeks and months, we'll continue to add functionality to myBrown so you can make the most of the portal.

Does everyone in the Brown community have access to myBrown?

Yes, everyone in the Brown community has access. What you see in the portal will depend on your role(s) at Brown.

If everyone has access, why do I need to login?

The Login Page verifies that you are a member of the Brown community. Logging in allows the portal to support Single Sign On for many of your frequently used applications such as StarRez, Workday, Canvas and a variety of Library resources.

How frequently is the information shared in the Portal updated?

Most of the information in myBrown is real-time, so you'll see the latest news and updates.

The myBrown experience is always being improved. You will notice updates over the coming weeks and months as the capabilities of myBrown grows and the resources evolve.

What is the Dashboard?

The Dashboard is a common area for all members of the Brown community. You'll find information to keep you in the loop about what's happening at Brown. You'll see things like:

- Today@Brown priority announcements
- Brown News articles
- Recent posts to the Twitter feed of the Watson Institute
- Quick access to the Academic Calendar
- Healthy Brown links
- Resources for navigating the Brown Campus

Employees, Faculty and Staff will also see messages from their Workday inbox on the Dashboard.

I'm a Brown Student. What will I see in the Portal?

myBrown's Student page delivers information about your academics, opportunities available to Brown Students and quick access to other resources that will help you to navigate your life at Brown.

Academics:

- Your courses Your class schedule, including the place and time of your classes for the upcoming week
- Your student profile, the number of credits you have completed, your concentration and your class year
- Information about Banner Holds that need to be resolved
- Your upcoming Canvas Assignments
- Your Advisor information
- Links for the Language, Biology and Chemistry placement exams.

Opportunities:

- Are you looking for a job at Brown? The portal provides you with easy access to the list of Student jobs posted in Workday.
- BrownConnect Internships allows you to filter for Internships that match your needs. UFunds allows you to find opportunities targeted to you.

The Portal provides information to help you navigate your life on the Brown Campus.

- Wondering if a particular eatery is serving your favorite food? The Portal's Dining page shows you menus, so you can find that pho or chicken fingers! Having technical difficulties? Access the IT Service Center through the Technology Services page. You can log and track IT Tickets or access tips for common issues. Wondering if the email you just received is a phishing attempt? Check the Phish Bowl!
- The Research Compute page shares all the latest happenings at the Center for Computation and Visualization.

I am a Faculty member. What's in the Portal for me?

The myBrown Faculty Page provides:

- a view of your teaching schedule as well as the academic calendar.
- a curated list of websites that members of Faculty frequently access, including single

sign on for the Library's online resources.

- a list of the UFunds opportunities available to you

The Portal provides additional information to help you to navigate life on the Brown Campus.

- Wondering what is available at the Faculty Club? The Portal's Dining page provides a link to the menu and the Faculty Club login so you can try the Brown To Table curbside to go service!
- Having technical difficulties? Access the IT Service Center through the Technology Services page. You can log and track IT Tickets or find advice and tips for common issues. Wondering if the email you just received is a phishing attempt? Check the Phish Bowl on the Technology Services page!
- The Research Compute page shares all the latest happenings at the Center for Computation and Visualization.
- The HR page streamlines and centralizes information to make it easy for you to find what you need.

I am an Advisor. How does the Portal help me with my Advisees?

Advisors need to be able to see data about their Advisees. The Advisor page provides you with:

- The names and classification information of your advisees
- The link to the ASK profile for each your advisees
- The ability to initiate an email to any of your advisees directly from the Portal
- A curated list of websites frequently accessed by Advisors

I am a Staff member. What is in the Portal for me?

On the Staff page, you can access:

- The current list of job openings posted in Workday. If a particular posting matches your interests, simply click on the provided link to apply in Workday!
- Upcoming Staff wellness activities
- Current info from the Staff Advisory Council through the SAC Facebook feed.
- A curated list of Brown websites frequently accessed by Staff

The Portal provides information to help you to navigate life on the Brown Campus.

- Wondering what is available at the Faculty Club? The Portal's Dining page provides a

link to the menu and the Faculty Club login so you can try the Brown To Table curbside to go service!

- Having technical difficulties? Access the IT Service Center through the Technology Services page. You can log and track IT Tickets or find advice and tips for common issues. Wondering if the email you just received is a phishing attempt? Check the Phish Bowl on the Technology Services page!
- The Research Compute page shares all the latest happenings at the Center for Computation and Visualization.
- The HR page streamlines and centralizes information so that it is easy for you to find what you need.
- The Today@Brown page keeps everyone updated about the latest events and happenings or going to happen at Brown.

I'm an Alumnus/a. What can I access in myBrown?

The Alumni page within myBrown includes centralized links for university resources as well as access to tools previously available in Brunonia including:

- Alumni directory
- Alumni profile
- BRAVO
- My communities (current clubs, classes, affinity groups)
- My events
- Access to BrownConnect and Rosetta Stone.

Additionally, alumni may find new features including:

- Alumni & Friends event listings
- Quick link to Brown Alumni Magazine
- Volunteer opportunities and tools
- and-for alumni donors-access to your recent giving history and calendar year tax receipts.

What should an alumnus/a do if they cannot login?

The login screen provides a few options for users that are having trouble. You can also get support by contacting the Alumni Help Desk through email or phone.

Email: alumni_help@brown.edu

Phone: 401-863-4357

Why isn't the Directory tab showing results for alumni?

The directory featured within myBrown is the University directory. The Alumni Directory is available via the link in the main area of the Alumni tab.

Why is the search function in myBrown not returning results from the Alumni & Friends website or other Brown.edu sites?

The search functionality is limited to the myBrown site content only. If an article or piece of information is not in myBrown, the search will not find it.

I'm an alumnus/a volunteer, but I cannot see a specific tool to which I should have access. What should I do?

Please use the "Feedback" link in the top right hand corner of all myBrown pages to let us know which tool is not visible in the list.

How do I search for members of the Brown Community on the Directory page?

Employees, Faculty, Staff and Students can search the Brown Directory by entering the name of the person they wish to contact.

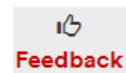
An Advanced Search is also available using a title, department, phone or e-mail address. Click the SEARCH button after entering your search terms and your matches will be listed.

Pro-tip: The search supports partial search criteria.

Is there a way for me to provide my feedback?

We are always working to improve myBrown. Your feedback helps us to prioritize the features to build and changes to make. Sharing your thoughts and ideas is easy! Simply

click on the feedback link at the top right of the myBrown screen.



Can I manage my Brown account through myBrown?

Yes! Clicking on the profile icon at the top right of the myBrown screen provides a shortcut to manage your Brown account, where you can update your Directory information, view

your Brown IDs, change your passwords and update your emergency contacts.



