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Merge Courses in Canvas

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Instructors teaching multiple course sections will be asked if they would like to **combine them**. If an instructor wishes to use a single Canvas course for all of those sections, they should select the "**Combine**" button.

COMBINE COURSE SECTIONS

There are multiple sections listed for this course. Choose below if you would like to "**Combine**" all sections into a single Canvas site or "**Do not combine**" to allow for individual Canvas sites per section. Your choice will affect all service requests for this Course or Section.

Please read this note from Brown's Registrar's office:

Technically, display of official course enrollment should only be accessible for those that are officially enrolled in the course or associated with course as instructor or TA as covered by FERPA (this is akin to not posting a class roster outside a door of classroom or on public webpage). The registrar is aware that students "from one section" may be sitting in the room with those that are officially enrolled "in another section" but in the application of FERPA this still is not the same as being officially enrolled in the same class/section.

The Registrar has asked that you announce to students that since you are combining your sections, it's possible that students from other sections (including labs) may be able to view who is enrolled in the course.

If you post this on the syllabus and on the Canvas main course page, that would be best.

Sections to Combine:

S01

C01

C02

C03

C04

C05

C06



If a class has multiple sections with **different primary instructors**, and the instructors wish to only use a single Canvas course for all of those sections, a Canvas site for each section will need to be created in order to merge the secondary sections into the primary section. If you would like your courses merged, don't hesitate to get in touch with dld@brown.edu.

Note: To comply with FERPA regulations, we ask that you communicate in writing to students that you have combined the two course sites. I have included some language below for you to use in your syllabus or announcements if you wish. "This course will share its Canvas site and other online materials with [course code]. Students in both courses will be able to see the roster of the other course. [Add additional activities that they might do together] If you have concerns about this, please e-mail me as soon as possible to discuss your options."