Install a Windows Department Printer on a Mac

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1. Make sure you are connected to Brown Wi-Fi (or a wired connection) on campus or connected to VPN when off campus.
2. Click on the Apple menu.
3. Select "System Preferences/Settings" from the Apple menu.
4. Click on "Print & Fax" or "Print & Scan" (depends on your version).
5. In the printer dialog box that appears, click the "+" (beneath the list of printers on the left) to add a printer. The "Add Printer" dialog box will appear.
6. If the "two gears/Advanced" icon is not visible in the toolbar of the "Add Printer" window, right-click on the toolbar and click "Customize Toolbar".
7. Drag the "two gears/Advanced" icon to the toolbar and click "Done".
8. Enter the following settings:
    1. Type: Windows printer via spoolss
    2. Device: Another Device
    3. URL: smb://ppcutprutilcit.ad.brown.edu/OIT-200Dyer-BW?encryption=no
        1. Replace "OIT-200Dyer-BW" with the name of the printer queue
    4. Name: OIT-200Dyer-BW
        1. Replace "OIT-200Dyer-BW" with the name of the printer queue
    5. Location: 200 Dyer
        1. Replace "200 Dyer" with location of the printer queue
    6. Use: Generic PostScript Printer
        1. This can be changed to any installed driver if desired.
9. Click Add. An "Installable Options" dialog may appear. You may choose if you want to print from a specific tray or whether your printer prints double sided (duplex). Enter the correct options for your printer.
10. Print a test page to make sure it worked.