

How to enable Course Reserves in your Canvas course

Timberley Barber - 2023-08-29 - Comments (0) - Course Reserves

As of Spring 2023, Brown University transitioned from OCRA to Course Reserves. For more information about Course Reserves, please visit the Library's [Course Reserves Website](#) or contact the Brown University Library Reserves team at rock-reserves@brown.edu.

To Enable the Course Reserves tool in your Canvas course...

1. Log into Canvas and open your course site.
2. Click on the **Settings link [1]** in your course navigation menu.
3. On the Settings page, click on the **Navigation tab [2]**.
4. The Navigation page is split into 2 sections.
 1. The **upper section [3]** contains all of the tools that are currently enabled in your course navigation menu.
 2. The **lower section [4]** contains all of the tools that are currently disabled.
5. In the **lower section [4]** of the page, find **Course Reserves [5]**. Click on and drag Course Reserves up to the **upper section [3]** of the page. Make sure you place the Course Reserves item in the list the location where you want it to appear in the course navigation menu.
6. Once you have positioned the Course Reserves tool in the upper section, scroll down to the bottom of the page and click **Save [6]**.

The screenshot shows the 'Settings' page for a course on the Timberley Demo Site. The interface includes a left-hand navigation menu, a top navigation bar, and a main content area for configuring the course navigation. Red callouts are used to highlight specific features:

- 1:** Points to the 'Settings' option in the left-hand navigation menu.
- 2:** Points to the 'Navigation' tab in the top navigation bar.
- 3:** Points to the list of course navigation items (Home, Zoom, Announcements, etc.) that can be reordered.
- 4:** Points to the 'Course Reserves' item in the 'Collaborations' section, which is currently disabled.
- 5:** Points to the 'Course Reserves' item in the 'Collaborations' section, which is currently disabled.
- 6:** Points to the 'Save' button at the bottom of the page.

The main content area contains the following sections:

- Navigation:** A list of items to be reordered: Home, Zoom, Announcements, Assignments, Discussions, Files, Modules, Grades, Media Library, People, Syllabus, Gradescope, Quizzes, NameCoach, and Ed Discussion.
- Collaborations:** A list of items to be hidden from students: Course Reserves (disabled), Pages (disabled), Rubrics (disabled), Chat (disabled), Outcomes (disabled), and McGraw-Hill Connect (disabled).

Tags
course reserves