



Get Started with Microsoft OneDrive

Christopher Grossi - 2025-01-14 - Comments (0) - Desktop Computing and Printing

Brown provides a Microsoft OneDrive account to faculty, staff, and students as a location where personal files can be stored. Your OneDrive account provides 100GB of personal cloud storage, and helps you keep files accessible from anywhere. If you need more space for Brown-related data, you can request an increase from the Help Desk.

You can connect to your Brown Microsoft OneDrive via the web at <https://onedrive.live.com>, using your Brown username and password.

1. Go to <https://onedrive.live.com>
2. Provide your Brown Username and password in Microsoft format: username@ad.brown.edu (e.g., jcarberr@ad.brown.edu)
3. Complete the 2-factor login to access your OneDrive account via the web.

The web view gives you the ability to upload and download files and store them safely in Microsoft's cloud. Many of Brown's managed Windows and Mac computers automatically mount and store your data directly in OneDrive.

Upon graduation, students will be able to migrate their data to a paid Microsoft account.

OneDrive integration with MyApps

Your OneDrive account is an integral part of the MyApps virtual desktop service. The Desktop, Documents, and Pictures folders in OneDrive are mounted automatically inside the MyApps virtual computer, so you can easily use these folders for storage in the virtual system. If you need to access files in MyApps, just move or copy them from your own computer to your Brown OneDrive.

Installing the full OneDrive Client

You can also view and change your OneDrive files from your own computer by installing the [OneDrive Client for Mac](#) or [OneDrive Client for Windows](#). If you're running Windows 11, the client is already installed.

Once you authenticate to the OneDrive Client (using username@ad.brown.edu as your account name), you'll be able to natively view, modify, and save your OneDrive files directly from your computer. You'll keep your OneDrive account until you graduate, and can then move files elsewhere or convert to a paid Microsoft account.