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## Get Access to Digital Signage

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If you need access to an existing digital sign, fill out our request form with the following information.

Also be aware that if you were granted access, but tried to log in to Screencloud directly instead of using the link in the invitation email from Screencloud, your account might have been created with no access. In that case, you can get back in touch with the IT Service Center for help.

- 1. Visit the <u>Access Request Form</u> link
- 2. For the title, type something like "Access to {DEPARTMENT NAME} digital sign"
- 3. For the Request Type, choose Access Request and Application List
- 4. From the Applications selector, choose Digital Signage (screencloud)
- 5. Fill out your department name and supervisor email
- 6. The Message is required but it can just be the same as the title

## Request Title \*

Access to Psychoceramics digital sign

## Request Type \*

ACCESS Request [choose sub-category]

APPLICATION List (all other requests)

## Applications \*

Please select the applications you are requesting; you can select more than one.

Digital Signage (ScreenCloud) ×