

## Enable Automatic Captions in Panopto

Kyle Sloane - 2023-09-06 - Comments (0) - Panopto

Panopto offers automatic captioning for any video or audio files uploaded to a course folder. This option is not on by default but can be easily turned on by following these instructions.

### Captions for entire folder

1. Navigate to the course folder which you have Creator access and **Click the "Folder Settings" Button** in the top right corner.



2. In the *Overview Window* click on the **Settings** tab on the left side

caption

Overview  
Share  
**Settings**  
Search  
Order  
Manage

3. In the *Captions* section you will be able to **select Automatic Machine Captions** from the drop down.

#### Captions

Sessions added to this folder will be sent out for captioning immediately without the opportunity to edit the session. Caption requests for these sessions will use the full primary streams, not the edited session.

Automatically caption new sessions using

Automatic Machine Captions

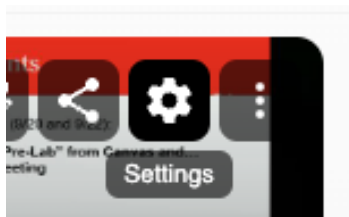
Panopto machine speech recognition for captions.

This will provide automatic captions for any new files uploaded to the folder. This setting is *not* inherited by subfolders and would need to be turned on for any newly created subfolders.

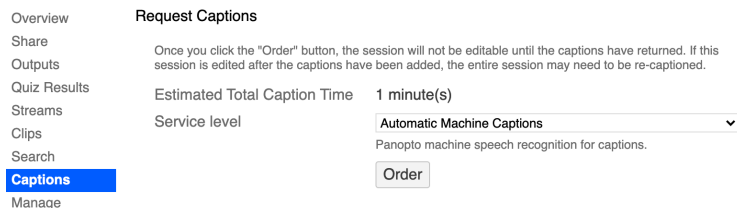
### Captions for individual videos

If you need to add automatic captions to existing video or audio files you can do this by

hovering your mouse over the video and **clicking Settings**



On the left side **click Captions** , **select Automatic Machine Captions** from the *Request Captions* field and **click Order**.



Following these steps on the folder or video will instantly embed the captions on the video . Viewers can turn on and off captions by clicking the (CC) button at the bottom of the player. Closed captions also provide a searchable transcript next to the video player.

A screenshot of a video player interface. On the left is a searchable transcript with a time index. The video frame on the right shows a chemistry lecture slide titled 'Isolation of compound with Carboxylic Acid group'. The slide contains two bullet points: 'Why is NaOH is used to extract the organic layer?' and 'Why is HCl added to the aqueous layer before filtration?'. A chemical reaction is shown: a carboxylic acid reacts with NaOH or Na+ OH- to form a carboxylate salt (R-COO- Na+) and water. Handwritten notes on the slide include 'Water soluble, can separate from neutral compound' and 'salt'. Below the video frame, a caption reads: 'now becomes water soluble again you have this charger over here that makes the molecule'. The video player controls at the bottom show a progress bar at 13:18, volume at -0.46, and speed at 1X.

**NOTE:** Automatic Machine Captions are not intended for accessibility needs. If there is a need for human transcribed captioning for a SAS registered student please contact [captioning@brown.edu](mailto:captioning@brown.edu) to have this paid service enabled for your course.