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## Enable Automatic Captions in Panopto

Kyle Sloane - 2023-09-06 - Comments (0) - Panopto

Panopto offers automatic captioning for any video or audio files uploaded to a course folder. This option is not on by default but can be easily turned on by following these instructions.

## Captions for entire folder

1. Navigate to the course folder which you have Creator access and Click the "Folder Settings" Button in the top right corner.



2. In the Overview Window click on the Settings tab on the left side



**3.** In the *Captions* section you will be able to **select Automatic Machine Captions** from the drop down.

Captions		
Sessions added to this folder will be sent out for captioning immediately without the opportunity to edit the session. Caption requests for these sessions will use the full primary streams, not the edited session.		
Automatically caption new	Automatic Machine Captions	~
sessions using Panopto machine	e speech recognition for captions.	

This will provide automatic captions for any new files uploaded to the folder. This setting is *not* inherited by subfolders and would need to be turned on for any newly created subfolders.

## Captions for individual videos

If you need to add automatic captions to existing video or audio files you can do this by

hovering your mouse over the video and clicking Settings



On the left side **click Captions**, **select Automatic Machine Captions** from the *Request Captions* field and **click Order.** 

Overview	Request Captions		
Share	Once you click the "Order" button, the session will not be editable until the captions have returned. If this		
Outputs	session is edited after the captions hav	ave been added, the entire session may need to be re-captioned.	
Quiz Results	Estimated Total Caption Time	1 minute(s)	
Streams	Service level	Automotic Machine Continue	
Clips		Automatic Machine Captions	•
Search		Parlopto machine speech recognition for capitons.	
Captions		Order	
Manage			

Following these steps on the folder or video will instantly embed the captions on the video . Viewers can turn on and off captions by clicking the (CC) button at the bottom of the player. Closed captions also provide a searchable transcript next to the video player.



**NOTE:** Automatic Machine Captions are not intended for accessibility needs. If there is a need for human transcribed captioning for a SAS registered student please contact <a href="mailto:captioning@brown.edu">captioning@brown.edu</a> to have this paid service enabled for your course.