

## Course Evaluation Timeline

Stephanie Obodda - 2017-06-23 - Comments (0) - Banner

- **Shortly after shopping period:** Evaluations are configurable. Within the next 6-8 weeks, the person configuring the evaluations (usually, the department manager or coordinator) can use the Course Evaluation Manager link in Banner to:
  - choose which form is used for the evaluation (by default, it will be the base form, which depends on the type of department)
  - add additional instructors or TAs to the evaluation
- **The week before reading period:** Evaluations are opened for students.
- **Last day faculty can enter grades:** Evaluations are closed for students.
- **Approx. two days after grades are due:** Faculty and TAs can [view their evaluations](#).

### Related Content

- [View Your Course Evaluations](#)