Shortly after shopping period: Evaluations are configurable. Within the next 6-8 weeks, the person configuring the evaluations (usually, the department manager or coordinator) can use the Course Evaluation Manager link in Banner to:

- choose which form is used for the evaluation (by default, it will be the base form, which depends on the type of department)
- add additional instructors or TAs to the evaluation

The week before reading period: Evaluations are opened for students.

Last day faculty can enter grades: Evaluations are closed for students.

Approx. two days after grades are due: Faculty and TAs can view their evaluations.