

## Copying Echo Captures to a different course

Stephanie Obodda - 2024-07-03 - Comments (0) - Lecture Capture

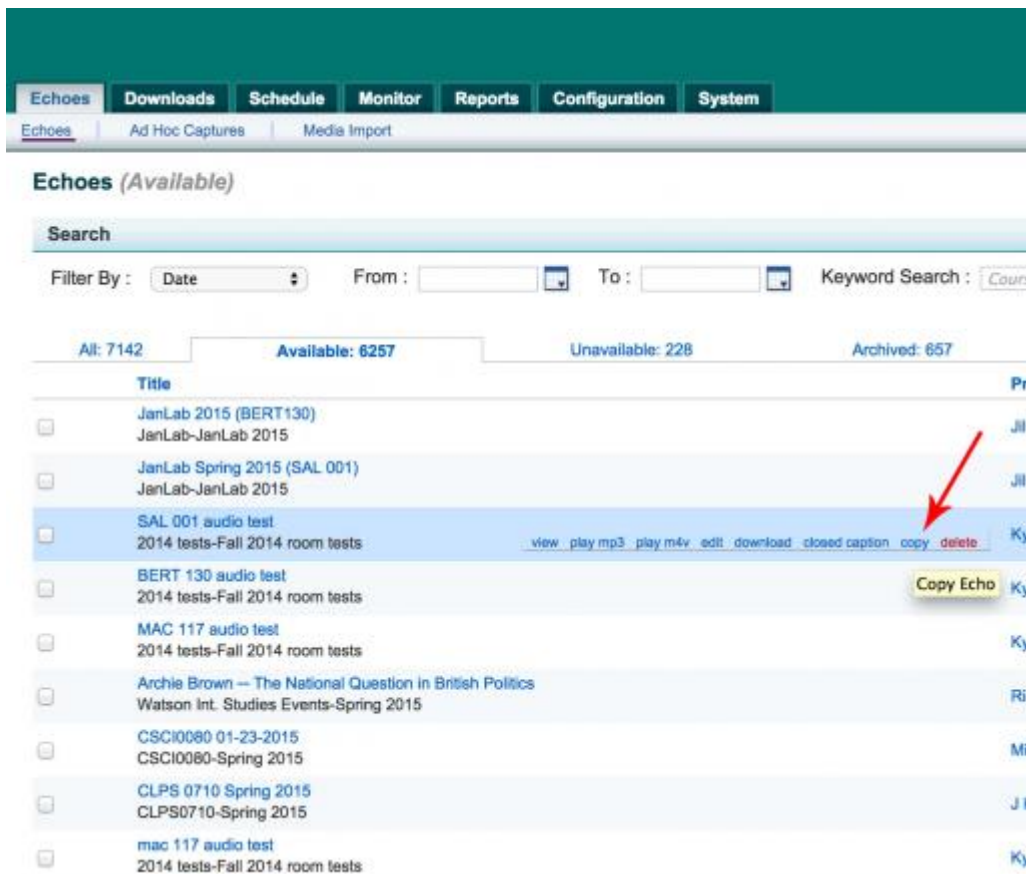
There may be times when it is needed to copy or duplicate old captures from a previous semester to include them in a current course. The instructions below will show you how to do this.

First, using your Brown credentials, log in

here: <https://mediacapture.brown.edu:8443/ess/app>

You will see a list of all Echo capture that are associated to courses you are instructor of.

Locate the echo capture you wish to duplicate and hover your mouse over it until a set of options appear:



The screenshot shows the 'Echoes (Available)' interface. At the top, there are navigation tabs: Echoes, Downloads, Schedule, Monitor, Reports, Configuration, and System. Below these are sub-tabs: Echoes, Ad Hoc Captures, and Media Import. A search bar is present with a 'Filter By' dropdown set to 'Date', and fields for 'From' and 'To' dates, and a 'Keyword Search' field. Below the search bar, there are statistics: All: 7142, Available: 6257, Unavailable: 228, and Archived: 657. A table lists various captures with columns for Title, Pr, and other details. The third row is highlighted in blue, and a red arrow points to a 'Copy Echo' button that appears when hovering over this row. Other buttons like 'view', 'play mp3', 'play m4v', 'edit', 'download', 'closed caption', and 'delete' are also visible for this row.

Title	Pr
JanLab 2015 (BERT130) JanLab-JanLab 2015	JL
JanLab Spring 2015 (SAL 001) JanLab-JanLab 2015	JL
SAL 001 audio test 2014 tests-Fall 2014 room tests	KJ
BERT 130 audio test 2014 tests-Fall 2014 room tests	KJ
MAC 117 audio test 2014 tests-Fall 2014 room tests	KJ
Archie Brown -- The National Question in British Politics Watson Int. Studies Events-Spring 2015	Ri
CSCI0080 01-23-2015 CSCI0080-Spring 2015	Mi
CLPS 0710 Spring 2015 CLPS0710-Spring 2015	JL
mac 117 audio test 2014 tests-Fall 2014 room tests	KJ

From these options click on **Copy**.

The next screen is where you will:

1. Update or change the title
2. Select the Term (Semester) you want to add the capture to

3. Select the course
4. Select the section (typically matches the semester)



Then click **Copy**

The capture has now been duplicated. You just need to scroll to the bottom of the screen where you have the option to Edit Media or if you do not need to make changes simply click **Reprocess Media**.



You should receive an automated email that your capture is available and it will appear in the new EchoCenter playlist.

**If you have any questions or issues with the process please contact [media\\_production@brown.edu](mailto:media_production@brown.edu)**