Copy with MyPrint

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These instructions only work on multifunction printer/scanner/copiers.

1. At the printer, swipe your Brown ID card.
2. Place your document on the scanner bed or in the multi-page document feed.
3. On the screen attached to the printer, tap the Device Functions icon.
4. To view copy options, either tap OK or just wait for a few seconds.
5. Choose the settings for your copy and tap the Start button to begin copying.
6. When you are finished, tap the Log Out button on the top right.