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## Cisco 8831 Conference Phone: Change the Ringtone

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To change the Ringtone:

1. Press the Applications softkey.
2. Use the Navigation Button to scroll.
3. Select Preferences.
4. You will see the current selected ringtone name. Select Ringtone.
5. Use the Navigation button to scroll through the list of ring types.
6. Press the Play soft key to hear a sample of the selected ring type.
7. When you find the desired ring type, press the Set softkey. Your selection will be checked.
8. Then press the Apply soft key to confirm your selection.
9. Press Exit.

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