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Canvas Speedgrader

Stephanie Obodda - 2023-07-03 - Comments (0) - Grading

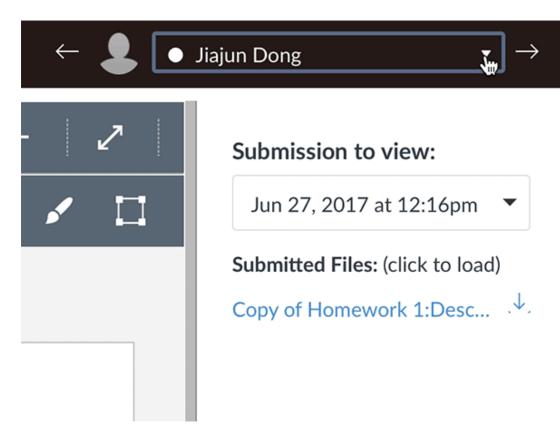
SpeedGrader[™] is available for all graded assignments, quizzes, and discussions.

Accessing SpeedGrader

- 1. In the Assignments list or Gradebook, click the **assignment title** to open the assignment.
- 2. Click **SpeedGrader** in the **Related Items** menu on the right. SpeedGrader opens the assignment for the first student in the student list, arranged alphabetically by last name.

Note: For graded discussions, click the **Edit** (gear) icon and click **SpeedGrader**.

- 3. Click the arrow next to the student name to display the list of students in the course. For easy identification, each student is identified with an assignment submission status next to his or her name:
 - A green checkmark indicates the assignment has been graded.
 - An **orange dot** indicates the assignment has not been graded or has been re-submitted
 - **No checkmark** and a **dimmed name** indicates the assignment has not been submitted.

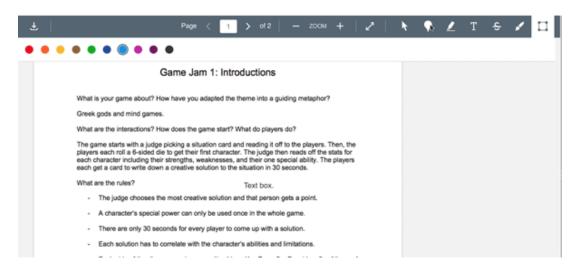


Giving Feedback

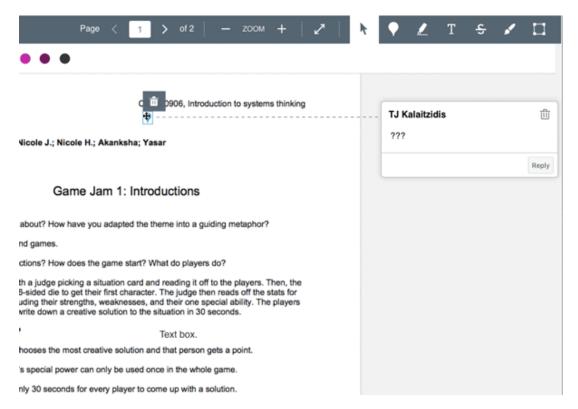
Annotating Student Submissions in Canvas:

Speedgrader contains tools to annotate student papers. Instructors and TAs can use these tools to mark up .pdf, .doc/.docx, and .ppt/.pptx. assignments (.xls/.xlsx files are currently in Crocodoc beta testing).

1. The toolbar offers the annotation options:

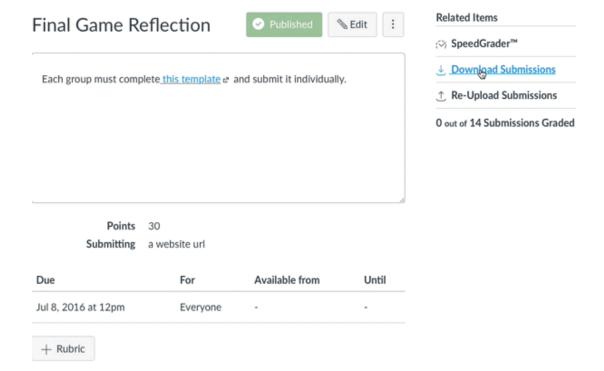


- **Point Comment** allows for comment on a specific point within the document. Click the relevant point, then enter text in the comment box that appears.
- **Highlighter** lets instructors hightlight a section of text. Click and drag the cursor to select text. You can also double click on text to highlight single words.
- **Text Box** provides a comment box for instructors to enter a note. Click anywhere in the document to create a text box. You can select the ink color, font size, and background color. To move the textbox, click an edge and drag the text box.
- **Strikethrough** is a tool that places a red line over selected text. Choose text by clicking and dragging your cursor. You can also double click on text to strike out a single word. A textbox will appear next to the text. Enter alternative text with your preferred text color, text size, and textbox color settings.
- The **Paint Brush** let's instructors draw freeform lines and circles. Click and drag the cursor in the pattern you wish to draw. Click **the checkmark icon** to save your drawing.
- Click **Area Comment** to comment on a general area within the document. Click and drag a rectangle around the relevant area, then enter text in the comment box that appears.
- 2. To reply to or delete a comment, move your cursor over a comment box, then click **Reply** or **Delete**.



Downloading Student Submissions to Review Outside Canvas

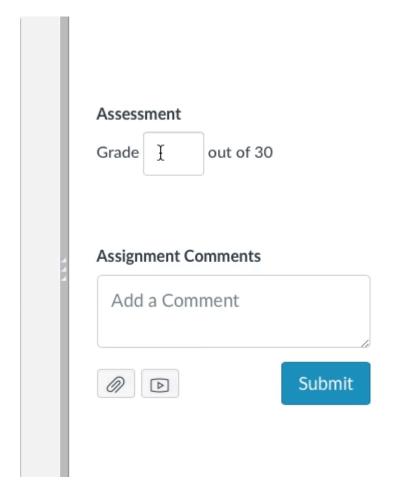
Instructors and TAs can also **download student submissions** to review them outside of Canvas and re-upload the annotated documents. Note that if a student has submitted the assignment more than once, the **Submission to view** menu shows prior submissions. Select the appropriate submission.



Submitting a Grade and Global Comments

- To submit a grade for the student's assignment, enter the grade in the **grade** box.
- To submit a comment on the evaluated assignment, enter text in the Add a
 Comment box. You can also attach a file or a media comment by clicking one of the icons in the Attach list. When you are ready to submit your comment and grade, click Submit.

Note: In the **Assign Comments** area, you can view any existing comments from the student, as well as new comments you post on the assignment.



Related Content

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