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## Canvas Discussions

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You can use **Discussions** to start discussions with/ among your students. Discussions can be created as an assignment for grading purposes or simply serve as a forum. Discussions can also be created within student groups.

**Note:** Discussion posts <u>cannot</u> be made anonymously.

- 1. Log in to Canvas at <u>canvas.brown.edu</u>.
- 2. Click **Courses** in the Global Navigation menu on the left, then select your course.
- 3. Click **Discussions** in the Course Navigation menu.

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4. Click + Discussion.



- 5. Enter the title of the discussion in the **Topic Title** box.
- 6. Enter the discussion prompt in the text box below.
- (OPTIONAL) In the **Attachment** menu, click **Browse...** to add a file as a resource or prompt for the discussion.
  - 7. Select **Allow Threaded Replies** to allow students to respond to each other's posts.
  - 8. Select **Users must post before seeing replies** to hide replies from students until they post their own.
  - 9. Select **Enable podcast feed** to make the discussion and its replies available as a podcast.
  - 10. Select **Graded** to make the Discussion graded and enable more options.

**Note:** Graded discussions are integrated with the Canvas Gradebook and can be graded by Teachers and Teaching Assistants.

11. Select **Allow Liking** to allow users to "like" posts. Then, choose who can "like" posts and whether to sort posts by the number of "likes" they receive.

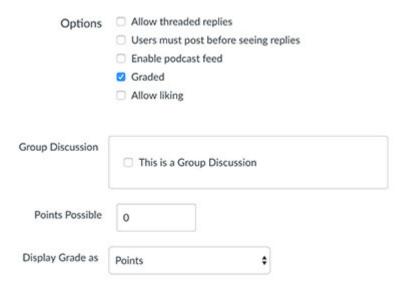
| Options | <ul> <li>Allow threaded replies</li> </ul>                |
|---------|---|
|         | <ul> <li>Users must post before seeing replies</li> </ul> |
|         | <ul> <li>Enable podcast feed</li> </ul>                   |
|         | Graded  |
|         | ☐ Allow liking  |

- 12. Select **This is a Group Discussion** to create an identical discussion topic in each group. Then, select the Group Set to which to assign it. Students will only see and be able to reply to posts within their group.
- ✓ This is a Group Discussion

  Group Set

  Select a group category

  New Group Category
- 13. Enter beginning and end dates of availability in the **Available from** and **Until** boxes, respectively, to limit student access to the discussion to a certain date range.
- 14. For a graded Discussion, configure the following options:
  - In the **Points Possible** box, enter the maximum amount of points that students can earn for the discussion.
  - In the **Display Grade as** menu, select the unit with which to display grades.
  - In the **Assignment group** menu, select the appropriate assignment group for the Discussion
  - In the Assign menu, select whom to assign the Discussion in the Assign to box, then enter the due date in the Due box.
  - In the Assign menu, enter beginning and end dates of availability in the
     Available from boxes to limit Discussion participants' access to a certain
     date range. These dates will override any entered in step 13.



• Click Save.

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