After you have created your customized questions and saved your Custom Question Survey, you must attach it to a current project. While Custom Question Surveys are associated with the individual user, they may only be attached to currently open projects.

NOTE: Your Evaluation Kit home page should look similar to the image below. There may be slight variations in the layout of this page depending on how your EvaluationKIT administrator has configured your project widgets.

1. From your EvaluationKIT home page, click the Attach Surveys to Projects button at the top of your screen.

2. Select the correct project and click the + symbol under Add Questions.
3. Use the **Add Custom Question Survey** button at the top left.

![Add Custom Question Survey Button](image)

4. Use the check mark under **Select** on the right side of the screen to highlight the custom survey you wish to use and click the **Select Courses** button once you have done this.

![Select Courses Button](image)

5. Use the **Select Specific Course** tab and then click the **Add Courses** button.

![Select Specific Course Button](image)

6. **Select** the desired course to which you'd like to add the custom question, and then use the **Add Selected Courses** button to complete the process.
Upon completing the final step, you should receive a pop up notification indicating that your survey has been added to course(s) successfully.

For **technical assistance** with EvaluationKIT, email **help@brown.edu**

For **non-technical** questions or a consultation, please email **course_feedback@brown.edu**

Tags
- Course Evaluations
- Course Feedback
- Evaluation Kit
- EvaluationKIT