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Add Phones and Devices for Two-Step Verification

Stephanie Obodda - 2025-04-16 - Comments (0) - Two-Step Verification

Incoming students: You may not be able to activate your account until **up to 2 business days** after you've committed.

Two-step verification (Duo) will not be required until closer to the start of your first semester.

During this period you can manage your Brown email password <u>via</u> <u>MyAccount</u>.

These instructions assume that you are already using Two-Step Verification and would like to add additional phones or tablets. If you've never used Two-Step and are being prompted to complete the setup for the first time when you try to log into a Brown service, see this article instead: <u>Set Up Two-Step Verification If Auto-Enrollment Occurs</u>.

You can repeat this process for each of your phone numbers or devices.

Part 1: Using a Smartphone or Tablet? Install the Duo app.

If you're enrolling a landline, or an older cell phone like a flip phone, skip to the next part.

 If you are enrolling a smartphone (recommended if you have one), install the Duo Mobile App on the phone using the appropriate link: <u>iPhone/iPad | Android</u>

Out of room on your phone? Don't want to install an app? You can continue the setup anyway (skip step 5 in the next section, too). You will miss out on the ultra-convenient push notifications and offline features provided by the app, but you can still receive a phone call or text.

Part 2: Add Your Device or Phone Number

- 1. Go to myaccount.brown.edu/profile/twostep and log in.
- Under Add a New Device, select the type of device you are adding (for example, "Smart phone" or "Tablet").
- Provide information about your phone or device.
 The Name field is just for your reference, to make it easier to identify the phone in the future.

International number? Add a + in front of your country code (for example, a German

Add a New Device

Smart phone	`
Name:	
My iPhone	
Phone Number:	
4015555555	

number would start +49).

4. If this number doesn't belong to a smartphone, you are done!

If you entered a **shared phone number** that is already registered by someone else, you will need to receive a text or phone call at that number to prove that it is your number. Read the text on the screen for guidance.

If you added a **smartphone or tablet**, you need to complete a final step described here. You will see a QR code (black and white square) after submitting the form.

Part 3: Set up Duo Mobile

- 1. On your smartphone / tablet, open the Duo Mobile app you installed in part 1.
- Select Set up account (not "I have existing accounts") and select the Use a QR code option.
- 3. Allow notifications and camera if prompted.
- 4. On the MyAccount website, click **Activate** below the device you just added. It will display a QR code.
- 5. Hold your smartphone / tablet up to the computer screen to scan the QR code it will happen almost instantly.

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Link your account		
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Now your phone is paired with your Brown account! You can repeat to add more phone numbers or devices.

What happens next? How do I use this?

See the article <u>Use Two-Step Verification For Your Brown Account</u> to learn how to use twostep when you log into a Brown service.

Related Content

• <u>Set Up Two-Step Verification If Auto-Enrollment Occurs</u>

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