

Add a Clip to Splice Multiple Sessions Together in Panopto

Kyle Sloane - 2020-09-14 - Comments (0) - Panopto

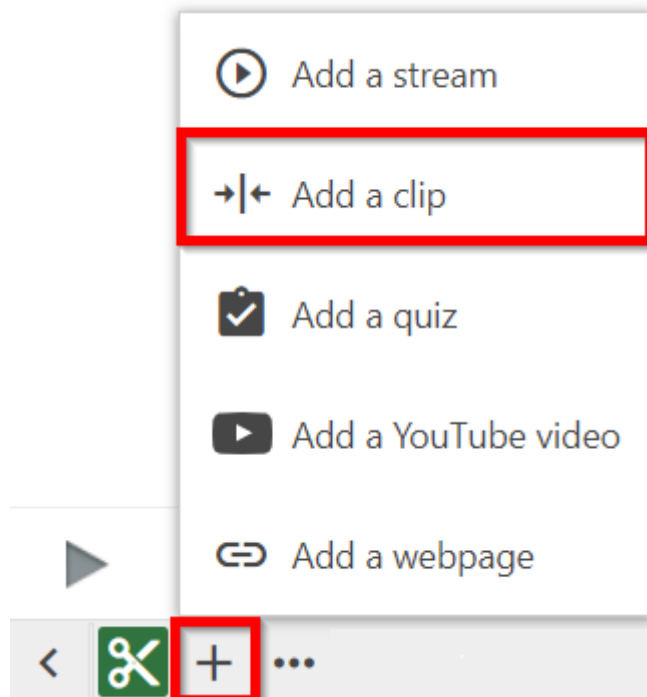
You are able to splice multiple sessions together by using the Add a clip option in the Panopto editor. This requires that the clip to add has already been uploaded to Panopto in a folder you have Create access to.

1. Launch the Online Editor by hovering your mouse over the video and clicking the **Edit Button** to open the Edit Window.

10 at 1:05 PM



2. Click on the **Plus** icon to the right of the scissors above the timeline then choose **Add a clip**.



3. Browse and Select a session from one of your folders to insert into your video. Then click **Insert**

The screenshot shows a dialog box titled "Add a clip" with a close button (X) in the top right corner. Below the title, there is a text instruction: "A clip is another complete session inserted into this session's timeline." Underneath, there is a search bar with a dropdown menu set to "My Folder" and a search input field containing "Search under 'My Folder'". A list of video sessions is displayed below the search bar, each with a circular selection indicator on the left. The sessions are:

- Learning about Corporate Culture Lesson 1 (5/30/2019)
- Submitting Expense Reports (5/30/2019) - This session is selected, indicated by a green bar on the left and a white circle in the selection dot.
- Our Travel Policy (5/30/2019)
- 2017 Compliance Training (5/30/2019)

At the bottom of the dialog, there are two buttons: "Insert" (highlighted with a red box) and "Cancel".

4. The clip will be added to wherever your playhead was located when you clicked Add. If you need to adjust the start time of the clip, under **Contents** you will see the new session. Click the three dots to **Edit** when the clip will appear in the session.

- Contents** *Add a description*
- Captions
- Slides
- Quizzes
- Cuts
- Streams

▶ →|← Submitting Expense Reports ⋮ 0:09 - 0:29

✎ Edit

🗑 Delete

5. In **Edit Session**, you can choose a specific **Start time** in your recording to insert this session, or just choose **at the beginning** or **at the end**. You can also choose the **Order** if you have multiple sessions added at the same time in the video. You can change this order to decide which one will show first.

Edit Session Reference ✕

Name	Wednesday, May 16, 2018 at 9:54:11 AM
Length	1:20
Order	<input type="text" value="0"/>
Start time	<input checked="" type="radio"/> 0:00:00.00 <input type="radio"/> at the beginning <input type="radio"/> at the end
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

6. The Clip will appear in the timeline as shown and will play its duration before returning to the original video.



Note: If you want to make edits to a clip, which is part of a spliced session, go to the original clip and make edits there. After you publish the original video, the edits will be reflected by default in the spliced session.